

Studio Policies.

Hello! And welcome to the studio. Please take some minutes to review these Studio Policies as part of your registration process. These guidelines are a tool to ensure we all have the best possible experience working together.

How it works?

- You can choose between 30, 45 or 60 minutes weekly lessons.
- When you sign up for lessons, you are committing to a one year of instruction, from September to June.
- The studio year is divided into two terms: September to December and January to June With 30 lessons and two recitals per year.
- Tuition can be paid in full at the beginning of each term (September and January) or on a monthly basis, dividing the Tuition of the year in equal payments.
- Canceled or missed lessons will not be refunded. However, I understand that emergencies, health issues, or extreme weather happen to you and myself. In such cases, lessons can be rescheduled during an extra week at the end of each semester.
- Lessons are tough in my home studio located in Barter Hills PI St. Johns.¹ Please be aware that while pets are not present during lessons, our studio is pet-friendly. If you have allergies, please take necessary precautions.
- If you choose to discontinue lessons before the end of the year, the remaining lessons will not be refunded.

Supplies and Materials

In addition to tuition, each student is charged a registration fee that covers the music instruction materials the studio provides. The registration fee is due with the first tuition payment. If the student has access to a recording device, such as a cell phone or tablet, they are welcome to bring it to their lesson. While having technology is not required, it can be a helpful tool for practice between lessons by providing recordings of what and how to practice.

¹ Please be advised that access to the Studio is currently limited to stairs only. We regret any inconvenience this may cause for those with mobility challenges. I appreciate your understanding.

Tuition and Payment

Tuition reserves the student's weekly time slot in the teacher's schedule throughout the year and is required regardless of attendance. All studio fees are payable by e-transfer. There are two payment plan options:

Option 1: Pay three installments of studio fees, due September 1, January 10, and April 1st.

Option 2: Pay studio fees in monthly installments, due within the first five days of each month.

- Direct deposit to: rosaura_am2@hotmail.com or aaquilarmarq@mun.ca
- An invoice will be provided monthly via email.

Registration Fee

In addition to tuition, each student is charged a \$30 registration fee that covers the cost of music instruction materials provided by the studio. The registration fee is due with the first tuition payment.

Lesson Fees

The yearly tuition fee includes 30 lessons per year. If a student begins lessons mid-year, tuition will be prorated to account for the number of remaining lessons that year.

Depending on the length of the lessons, the annual cost will be as follows:

Lesson length	Full Year (Sept-June)	Three Installments (Sept 1st, Jan 10th, Apr 1st) of:	Monthly Payment (first 5 days every month)
30 minutes lessons	\$1,050.00	\$350.00	\$105.00
45 minutes lessons	\$1,440.00	\$480.00	\$144.00
60 minutes lessons	\$1,800.00	\$600.00	\$180.00

Studio Recital and Recital Fee

A recital fee of \$15 per student is required to participate in each recital. This fee covers the venue rental, pianist's fee, and administrative costs associated with hosting the recital.

Recitals provide students with performance goals to work towards and an opportunity to showcase their musical achievements with family and friends. All students are encouraged to

participate.

The studio holds two recitals during the academic year, one in the fall semester and one before the summer break. The recital schedule will be announced at the beginning of each semester. Students will be assigned a recital piece early in the semester and are encouraged to perform it during the studio recital.

Cancellations, Sickness, and Adverse Weather Conditions

Lessons that are canceled due to health issues or family emergencies can be rescheduled during the Make-up lessons week at the end of each term. This includes teacher absences due to the above-mentioned causes or adverse weather conditions. Like school-declared snow days. Students and families are kindly requested to provide 24 hours' notice for lessons missed due to any other circumstances.

Student Termination

If a student decides to discontinue taking lessons from the studio, the studio requests at least one-month advance notice. No refunds or credits will be provided for any pre-paid lessons. All unpaid fees must be paid prior to termination.

Family Engagement

Family support is essential for students' progress. The studio welcomes parents to attend and observe their children's lessons. Students are expected to practice their instruments regularly throughout the week. It is recommended to provide a dedicated practice space for the student. Parents are encouraged to monitor practice sessions and ensure that all assignments given to the student are completed.

Contact and Communication

If a parent would like to meet with the teacher to discuss their child's progress, or any other concerns, please call 709 703 03 69 or send an email to rosaura_am2@hotmail.com to schedule an appointment.